

Hampshire Safeguarding Adults Board Privacy Notice

- Hampshire Safeguarding Adults Board is a multi-agency partnership. Hampshire County Council performs the administrative functions of HSAB and is the data controller for personal data.
- Hampshire County Council collects personal information in order to provide the following services:
 - Safeguarding Adult Reviews
 - Training
 - Information about policy updates and news

Safeguarding Adults Reviews

As part of Hampshire Safeguarding Adults Board, Hampshire County Council is legally required under Sec 45 of the Care Act 2014 to collect and use personal data when a Safeguarding Adult Review is requested by an individual or organisation. Hampshire County Council will share the data received with Hampshire and Isle of Wight Constabulary and HIOW NHS Foundation Trust in order to decide if further information is required from relevant agencies. Hampshire County Council will share the name, date of birth and address of the individual who has been referred for consideration of a review with other relevant organisations who, it is known or suspected, may hold relevant information. Such organisations may include NHS organisations, housing organisations, voluntary organisations, the Coroner's Office, charities and others. The information collected will be then shared with the partners on Hampshire Safeguarding Adults Board, which includes NHS organisations, housing organisations, voluntary organisations, charities and others to decide if the circumstances meet the statutory criteria for a review to be held under Sec 44 of the Care Act 2014. When a review is held, the information will be shared with an independent reviewer. The information may be shared with family members and other relevant individuals connected with the review if they are invited to attend the review meeting. The information will be used by the independent reviewer to write a report, which may then be published on the HSAB website and national SAR database. The name of the individual is usually pseudonymised in the report, however, their real name may be used on the request of the individual or, if the individual is deceased, their next of kin. Other identifiable information is also anonymised in the published report. The information collected and shared will not be used for any other purpose by Hampshire County Council or by any member of the Hampshire Safeguarding Adult Board.

Training

Hampshire County Council collects the name, email address and employing organisation of individuals who wish to undertake training connected to Hampshire Safeguarding Adults Board. This information is used to contact the individuals about the training and follow up with a certificate of attendance and

feedback form, and to enable us to evaluate the reach of the training. The legal basis of our use of this information is your consent. You can withdraw your consent at any time by emailing hsab@hants.gov.uk. We may share your information with third party processors (such as Eventbrite) in order to provide a service to you. Eventbrite processes data outside of the EEA/UK.

Information about policy updates and news

We maintain an email distribution list of parties who have signed up to receive information relevant to Safeguarding. Our legal basis for the use of this information is your consent. You can withdraw your consent by emailing hsab@hants.gov.uk at any time.

- We will keep your personal information for up to seven years after you have received a service or up to seven years after the death of an individual.
- You have some legal rights in respect of the personal information we collect from you. Please see Hampshire County Council's website [Data Protection](#) page for further details.
- You can contact the County Council's Data Protection Officer at data.protection@hants.gov.uk
- If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>